

**REHABILITATION SCIENCE GRADUATE PROGRAM
CONFERENCE TRAVEL AWARD APPLICATION**

Full-time graduate students presenting at a conference (M.Sc. year 1 or 2; Ph.D. years 1-4) are eligible to apply for one Conference Travel Award **each Academic year (September 1 – August 31)**. Awards are used to support travel, accommodation, and registration fees associated with a recognized conference at which the student is presenting an authored or co-authored paper or a poster. You must be registered full-time in your program at the time of the conference. Allocation decisions are made by a group of faculty.

DEADLINE: Apply by April 1 unless otherwise specified by the RHBS program. The completed form and supporting documentation should be submitted to the RHBS Program Assistant. Submit all documents as one paper or one amalgamated electronic application.

You MUST ATTACH AND SUBMIT HARD COPIES OF ALL OF THE FOLLOWING:

1. **The acceptance email, or letter, ADDRESSED TO YOU**
2. **The title page**, showing the name of the conference, location, dates, etc.
3. **The agenda or proceedings page** with your name, the title of the paper or poster, and presentation number or time (if available at time of application). Print screen versions are acceptable.
4. **Documentation of your costs (Hotel or AirB&B confirmation, train ticket or mileage calculation etc.)**

Name:

Title of paper:

Title of conference & organization:

Location:

Date of conference:

Estimated or Confirmed Expenses in Canadian Dollars

Travel:

Accommodation:

Conference Registration Fee:

Any funding (specify source) already received/or promised for this conference:

Total budget: _____
(Travel + Accommodation + Reg. Fee – Funding received or promised = total budget)

Please have your supervisor sign below. If your supervisor is on leave, please attain signature from one of your supervisory committee members.

Supervisor's Signature: _____

Date: _____